RECORD OF PROCEEDING

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF:

HILLCREST WATER AND SANITATION DISTRICT

HELD TUESDAY, MARCH 17, 2026, AT 7:30 A.M.

ADMINISTRATIVE ITEMS

The regular meeting of the Board of Directors of the Hillcrest Water and Sanitation District, Arapahoe County, Colorado was called to order on the day shown above by Director Dymond in accordance with the laws of the State of Colorado. The following Directors were in attendance:

Steve Dymond, President
Neil Pepper, Treasurer
Kenneth Guckenberger, Secretary
John Haywood, Asst. Secretary/Treasurer

Absent was Director Wilkins.

Also, in attendance were:
Sue Blair, Community Resource Services
Carlos Arreola-Karr, Community Resource Services

CALL TO ORDER/DECLARATION OF QUORUM

A quorum of the Board was present, and the meeting was called to order at 7:30 a.m.

CONFLICTS OF INTEREST

There were none.

PUBLIC COMMENT

There was none.

DISTRICT OPERATIONS & MAINTENANCE UPDATE

A) **District Operations and Maintenance Update:** The Board discussed District operations and maintenance matters. Staff noted that a full report will be provided at the June meeting.

FINANCIAL MATTERS

A) **Review and Approve/Ratify Payment of Claims:** The Board reviewed the claims presented for payment totaling $13,788.64. Director Guckenberger moved to ratify the payment of claims as presented. Director Dymond seconded the motion and the motion carried unanimously.

B) **Review and Approve Financial Statements:** Ms. Blair reviewed the financial statements for the period ending February 28, 2026, and the cash position dated March 12, 2026. Director Guckenberger moved to approve the financial statements and cash position as presented. Director Dymond seconded the motion and the motion carried unanimously.

C) **Review and Approve 2025 Budget Amendment:** The Board reviewed the proposed 2025 Budget Amendment, which increased the General Fund appropriation from $438,728 to $475,289. Director Dymond moved to approve the 2025 Budget Amendment as presented. Director Guckenberger seconded the motion and the motion carried unanimously.

D) **Review and Accept 2025 Audit Exemption Application:** The Board reviewed the 2025 Application for Exemption from Audit prepared for the District. Director Guckenberger moved to accept the 2025 Audit Exemption Application as presented and authorize filing with the Office of the State Auditor. Director Dymond seconded the motion and the motion carried unanimously.

E) **Review and Consider Approval of 2026 Audit Engagement:** The Board reviewed the proposed 2026 audit engagement letter from Haynie. No action was taken.

ADMINISTRATIVE ITEMS

A) **Review and Approve December 16, 2025, Minutes:** The Board reviewed the minutes of December 16, 2025, regular meeting. Director Dymond moved that the Board approve the minutes as presented. Director Guckenberger seconded the motion and the motion carried unanimously.

ADJOURNMENT

Director Dymond moved to adjourn the meeting at 7:55 a.m.

Respectfully submitted,

Carlos Arreola-Karr

Secretary for the Meeting